



Road Ranger Safety Meeting 11/02/2022

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

November 2nd, 2022

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| A. Radio Issues | |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **Lightbars**
- **Safe Charge**
- **St. Johns weekend route**

- Marshall started the meeting by having new employees introduce themselves
- Marshall went over things to do while driving
 - Always drive in the right lane, 5 MPH below posted speed limit
 - Look three times before changing lanes
 - Keep a good distance from the vehicle in front of you
 - Look three times when merging into traffic
 - Do not stop quickly if you miss or see an event. Go to next exit to turn around and come back
 - Do not use official turn arounds
 - Do not use your phone while driving. Pull off to a safe area
- Next meeting is December 7th
- Marshall reminded Road Rangers to be sure to get approval from TMC before giving out fuel.
 - Do not try to give a semi diesel as we do not carry enough to get them started
- Marshall reminded Road Rangers that 24/7 Routes do not get overtime codes
- Marshall advised to be sure to turn all safe tow codes in
- Marshall reminded Road Rangers about good hygiene
 - Everyone's uniforms have been looking good past couple of months
- Marshall advised Road Rangers to not be on cell phones at an event
 - Do not take pictures of an event
 - Do not post anything on social media
- Marshall went over the Procedural Errors and Break Times
 - Only a few procedural errors for the month
 - Break times, be sure to watch the times you are taking a break
 - No breaks between 6am-9am and 3pm-7pm unless an emergency
- Marshall went over Shift Changes
 - Limit shift changes to 5 minutes on the yard
- Marshall reminded Road Rangers to not call off shift before the shift is over
- Marshall showed pictures of MOT good and bad
- Marshall went over MOT notes
 - All 15 cones get placed out
 - Never turn your back to traffic
 - Always be aware of surroundings
 - Try to put a barrier between yourself and traffic
 - Do not sit in your vehicle while parked at an event
 - Never trust anyone but yourself
 - Including making sure all equipment is in your vehicle
- Marshall asked Road Ranger if there have been any issues with other vendors
- Marshall advised Road Rangers to make sure there are always Red Tags in their trucks along with comment cards
- Marshall advised Hurricane season is about over
- Marshall discussed general safety
 - First Road Ranger on scene is always in charge of the event
 - No using cell phones or texting and driving
 - All stops require sign boards and call to TMC
 - Always stay in contact with TMC and let them know what is going on at the scene
 - Be sure to get vehicle information for every event
 - All 15 cones must be deployed
- Marshall reminded Road Rangers that it is their responsibility to make sure the trucks are clean
 - Keep trucks washed and wiped down at the end of every shift
 - Make sure all tools are on the trucks before you leave the yard
 - Do not depend on your partner to check the truck
 - All tools are your responsibility once you leave the yard
- Marshall discussed chain of command
 - If anyone needs anything HR related, get with Jackie
 - Be sure to answer calls from Elite reference benefits
- Marshall discussed cell phone usage and phone bill increase
 - Do not use company cell phone for personal use
- Marshall concluded the meeting



Road Ranger Safety Meeting
Wednesday, November 2nd 2022
 Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
McMichael Slocum	FCAR		LAN GAUGE		
Josh Rameaux	FCR	Boote	RR		
L. Hoines J.	"	"	"		
Chris M	FCRR	Phillips	RR		
Mike Jones	FCRR	Boote	RR		
Lyell Corbin	FCRH	Phillips	RR		
Kyle Swartz	FCRR	Boote Dist.	Road Ranger		
Darius	FCR	Boote Rivd			
Kenny Petersa	FCRR	Phillips	RR		
Lorenzo DeBane	FCAR	Boote	RR		
Jessica Pardo	FCRR	Boote	RR		
Lakeland Gilley	FCR	Boote	SUP		
John Adkison	FCRR	Boote	SUP		
Larry Myland	FCRR	Phillips	RR		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jarri Anton	FCRR	Phillips Hwy	Driver	904 333 9124	
A.J. Winkley	FCRR	Phillips Hwy	RR	904 460 9397	
Richard Allen	FCRR	PHILLIPS	RR		
Cameron Glison	FCRR	Phillips			
Matthew Barnard	FCRR	Phillips	RR		
Doug Bradley	FCRR	Phillips	RR		
James A. Elms	FCRR	Phillips	RR		
PHIL GAINES	FCRR	PHILLIPS	RR		
Zion Hand	FCRR	Phillips	RR	904 913 7905	
Thomas Hudson	FCRR	Phillips	RR		
Michael Brown	FCAR	Phillips	RR	904 477 0765	
Shelby Mullins	Metric	Jax	Admin		
Amanda Nichols	Metric	Jax	Supervisor		
Lina Dickerson	FCRR	JAX	SUPERVISOR	904 888 9013	
Vickie Hall	FCRR	Jax	RR		